

# **HISTORICAL SOCIETY OF DAYTON VALLEY**

## **February 14, 2024**

### **12:30 pm – At DVCC**

*Board meetings are directed towards "Board Business". Members may audit these meetings but asked to refrain from making comments or asking questions until the board has completed their discussion of the topic; however, by advanced request, a member may ask to be placed on Board Agendas for a special reason.*

**CALL MEETING TO ORDER** – President, Gloria Manning, called BoD meeting to order at 12:48 pm.

**BOARD MEMBERS PRESENT:**

<b>Position</b>	<b>Name</b>	<b>Present (√)</b>
President	Gloria Manning	√
Vice President	Stony Tennant	√
Secretary	Becca Krach	√
Treasurer	John Crowley	√
Director 1	Linda Clements	√
Director 2	Vicki Kinney	√
Director 3	Janet Steeper	
HSDV Historian (Honorary)	Laura Tennant	
Guest	Dave Dukleth	√
Guest	Mabel Masterman	√
Guest	Lynne Ballatore	√
Guest	Dan South	√

**APPROVAL OF MINUTES** – Minutes were approved for the January 10, 2024 Executive Board of Directors Meeting (Motion: Becca, Second: Stony)

**TREASURER’S REPORT** –

- John presented the Balance Sheet for January 2024. (See Attachment 1).
- Motion: Accept treasurer’s reports. Passed (Motion: Stony; Second: Gloria)
- At what amount should we send thank you notes?
  - Motion: Send thank you notes for \$50 or more. Passed (Motion: Linda; Second: Gloria)
  - Becca to track how many we send to see if we should raise the amount higher.
- Motion: Treasurer given permission to open a new bank account at US Bank and include as signatories: President, Treasurer, Secretary. (Motion: John; Second: Vicki) Motion Passed
- Motion: When the new account is opened, Treasurer will close the account at Nevada State Bank. ((Motion: John; Second: Gloria) Motion Passed

## **CORRESPONDENCE – Communications received:**

- Received various monthly mailings from museums associations

## **PRESIDENT COMMENTS:**

- Rules for meetings to be followed from now on. (See Attachment 2)
  - Disregard from the line that starts “Only AFTER THE BOARD...” thru the end of the paragraph.
  - Board members prefer not requiring people to be recognized, but instead, to better control ourselves not to talk over each other.
  - Mabel Masterman kindly provided a summary of board policies 2003-2015 assembled from meeting minutes. A copy of this 11 page report is available upon request from the secretary.
  - Need to change the header of the agenda and the minutes in regards to guest comments to be allowed after the board has a discussion.
- We should start posting agenda and minutes of BoD meetings on website, with a notice in the newsletter that we are doing this. The agenda should be approved by ½ board members in email before posting, with a goal of having it posted 1 week prior to the meeting. Motion: Linda, Second: Vicki
- Motion: Include in our BoD Meetings to approve the final agenda at the beginning of the meeting. (Motion: Becca; Second: Linda). Motion Passed.
- It was noted that treasurer needs to put money that comes from PayPal and other private donations in correct category and who donated on Treasurers report. John is already doing this.
- Question on Lynne and Dan’s right to purchase the speeder car which was meant for the HSDV.
  - The board discussed purchasing the speeder in the past, and the board is concerned if we have the ability to use it. Should we put it writing about us having the ability to request its use? Such a document should also state the coverage from insurance by the Society. Linda to draft a paper.
  - Dan and Lynne stated that the speeder is difficult to operate – requires physical strength to start and brake.

## **BOARD MEMBER COMMENTS:**

- Vicki has purchased trash bags for the community center. The board agrees to pay for it, once Vicki submits an expense report to John.

## **OLD BUSINESS**

1. Report: St. Ann’s progress – Stony
  - a) Gates are not finished.
  - b) One more expense to expect is that each post needs a concrete collar.
  - c) In addition, we have to replace the siding on at least the front, and possibly the side. This will be done using the \$3K donation targeted for St. Ann’s.

- d) Donovan's Mill/Comstock Historic Society would like any display cases we don't need. Antique cabinets are hard to find so we should be conservative. Remember we are going to have more display place once the chapel is opened.
  - e) Linda requested Stony mark the cisterns on the property and acknowledge the history of it. Vicki and Stony to coordinate.
2. Plans: Start doing displays at St Ann's – Moving Cabinets we don't want
- a) Stony can make room in the storage shed behind the museum to store the cabinets for now. Recommending moving all the cabinets so we can work more easily on the inside. Becca might be able to store some cabinets in her garage as a temporary solution.
3. Report: Depot Committee
- a) Rebuild progress – John, Stony and Linda
    - i) A meeting was held with the engineers and Stony was surprised at the lack of progress. However, Sean Crom and Paul Laudenschlager now have a better understanding of the situation and what we need to accomplish. Stony expects progress to accelerate from this point. Stony's best guess is 1 or 2 months more to have the plans done.
    - ii) Linda suggested a party for the public on the depot site when we have a ground breaking and another when we complete the building.
4. Lucena Parsons Journal – Linda & Laura
- a) We have permission to post the journal on our website from Stanford, along with related information. Motion: Post the pdf along with the permission statements (to be provided by Linda) on the website. (Motion: Linda; Second: Vicki) Motion Passed.
5. Put up Kiosk large metal pole (who? hire someone?)
- a) Stony to get permission from the county to erect it with help from the power company.
6. Plans: Docent Day, Volunteer Pins and Volunteer party – Date April 21-27
- a) Need to reserve Community Center; weekend event would be ideal. Gloria to see when the center is available. Preference is Saturday, second choice is Sunday.
7. Website Domain Consolidation and Rehosting – Becca
- a) Becca presented her conclusion regarding a new website host company for hsdv.org and possibly moving the website from DaytonNVHistory.org to the same host. She recommended Hostinger.com's business plan. Key points:
    - i) Allows for hosting 2 domains, of which we would use 1 for email and 1 for the website.
    - ii) Includes 1 year free registration of 1 domain, which we would use for hsdv.org
    - iii) Includes plans for 48 months, 24 months, and 12 months, with cheaper initial and renewal rates for the longer terms. Becca expressed concern about locking too long of a contract since we don't have direct experience with this host.
  - b) Motion: Acquire a hosting account with Hostinger.com for a 2 year term. (Motion: Becca; Second: Linda) Motion passed.

8. Get checking account changed and notify state of new officers
  - a) John to notify the state.
9. Restoration of Museum Paintings – Laura
  - a) Deferred
10. Mary Epperson and watering system at Museum – Vicki
  - a) Vicki to see if she is willing to do this. Board suggests she move forward with whatever she is willing to do.
  - b) Vicki also wants to make some landscaping changes. Board agrees.
11. Hayride and Paranormal members – Vicki
  - a) Prefer separate events so it doesn't appear we are endorsing their beliefs. They can do a paranormal walk using our tour. Vicki to contact them.
12. Reviewing/updating the action item list (See Attachment 7)
  - a) Note: Closed items will only be shown when first closed. They will be omitted in future listings.
13. Motion: John to purchase QuickBooks for HSDV accounting and record keeping. (Motion: Linda; Second: Gloria) Motion Passed.

## **NEW BUSINESS**

1. Speeder ride for Odeon event (See Attachment 3, item 1)
  - a) Our current insurance allows us to run the speeder car anytime in support of HSDV unless there is a festival. In those cases we need to file an extra paper but should not have an additional charge.
  - b) Motion: Approve use of a speeder car for the Odeon event on Saturday March 24. (Motion: Linda; Second: Vicki) Motion passed.
2. Mills Park Railroaders want to set up model train in St. Ann's for Dayton Valley Days. (See Attachment 3, item 2)
  - a) They have no need for power or water. Just indoor space.
  - b) Will St. Ann's be ready in time and not set up with pews and stuff? Or can we rent a large tent instead; however, that would need to be huge?
  - c) Motion: We give them a tentative yes but can't commit fully at this time until we know the state of St. Ann's interior. (Motion: Linda; Second: Vicki) Motion passed.
3. Working General and Primary elections – Gloria
  - a) See Attachment 4.
  - b) Gloria volunteered to do this.
  - c) There was some discussion whether HSDV should reimburse her for mileage, if the state does not. It was decided that since this is outside the mission statement of HSDV, we would not reimburse mileage.
4. Nevada Recreation and Park Society (NRPS) – Gloria
  - a) See Attachment 5.
  - b) HSDV will put together a basket for the raffle/door prize. Gloria to handle this.

5. Dayton Chamber and their list – Vicki
  - a) Deferred
6. Finding someone to do the newsletter
  - a) Deferred
7. Bingo Commission violations – Gloria
  - a) Gloria received an email from the Nevada Gaming Control Board. (See Attachment 6.)
  - b) Becca admitted she was not aware of an exception for charity organizations.
8. Bingo Chair being rude to volunteers – Gloria
  - a) Gloria met with volunteers but got little direct feedback.
  - b) Linda suggested soliciting anonymous feedback on a form.
  - c) Any additional follow-up left in Gloria's hands.
9. Next Board Meeting: Wednesday, March 13th, 2024

**ADJOURN:** Meeting formally adjourned at 2:54 pm.

Respectfully submitted: Becca Krach, Secretary

Approved by the Board: Mar 13, 2024

**BOARD OF DIRECTORS**

Pres. Gloria Manning 775-775-508-9043 – Vice Pres. Stony Tennant 775-246-3256  
Secretary, Becca Krach 443-799-4827 – Treasurer, John Crowley 775-720-4104  
Directors: Linda Clements 775-246-0505; Vicki Kinney 775-750-7915; Janet Steeper 706-284-7021  
Dayton Historian & Curator – Laura Tennant 775-246-3256

**Attachment 1**  
**Treasurer's Balance Sheet for January 2024**

**Historical Society of Dayton Valley**  
**Monthly Income and Expenses**

**January, 2024** **Starting Balance:     \$ 29,457.74**

**Income**

Membership Dues	\$	36.00
HSDV Donation (Alison Williams)	\$	200.00
HSDV Donation ( Gary Foote, \$500- \$10.44 fee)	\$	489.56
HSDV Donation (Sam Baugh , St Ann's)	\$	3,000.00
Book sales (\$45 -\$1.39 PP fee)	\$	43.61
Book sales	\$	40.00
Pictures (\$120-\$2.88 fee)	\$	117.12
Bingo	\$	2,200.00
Holiday Party	\$	15.00

\$ 6,141.29

**TOTAL INCOME January, 2024** **\$ 6,141.29**

**January Expenses**

AMS Insurance	\$	269.85
AT&T	\$	85.70
Cactus Bingo Supply	\$	951.12
Bingo snacks	\$	31.74
To Paypal (T-mobile)	\$	50.00
HSDV Volunter Pins	\$	1,064.00
Holiday Party decorations (L Clements)	\$	64.11
Printable Business Cards	\$	11.61

\$ 2,528.13

Project expenses		
Alpen Engineering	\$	2,455.00
Sutro Self Storage	\$	178.00
St. Ann's Project (Paint)		
Square Rail Project		
Lyon County Recorder (Scan Historic Records)		
<b>TOTAL EXPENSE January 2024</b>	<b>\$</b>	<b>5,161.13</b>

**Ending Balance:     \$ 30,437.90**

US Bank CD \$5,125.12 (Matures 10/26/24)  
US Bank CD \$5,127.95 (Matures 4/20/24)  
US Bank CD \$5,127.95 (Matures 4/20/24)

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**Attachment 2**  
**Rules for Meeting Handout**

*We will be trying to follow Roberts Rules of Order, to help shorten our meetings and to get business done in a timely manner. This is what we will be doing during our meetings. Only after the board has discussed and made a 1<sup>st</sup> and second motion and has no further comments will the other non-board members be allowed to make comments. At that time those wishing to make comments will be recognized by the President. If no further discussion then a vote will be taken. If the member who made the motion would like to amend it if additional information presented is pertinent, they may do so.*

*I would also like all board members to raise their hand, before speaking on a topic that is on the table for discussion, and must be recognized by the chair.*

*When discussion has gone on too long, I will call for the question, or someone else may do so.*

### Attachment 3 Additional Agenda Items

3/24, 9:36 AM

HSDV Board Agenda - gloriajeanmanning@gmail.com - Gmail

1. How to get Saturday March 24 on our Speeder rides insurance. The Odeon is having Kevin Baugh (President of the Republic of Molossia) as a speaker at 2pm, and since HSDV has the Official Speeder Rail of Molossia (Is that what it's called - I can't read the certificate in the picture on the Molossia website, Picture taken September 15, 2018) We may as well see if we can have the speeder going for the occasion.
2. The Mills Park model railroaders would like to put up a model track at Dayton Valley Days 2024 and was wondering if they could set up in St. Ann's Chapel. They set up there in the past and seems like the best place in Dayton for it.



**Attachment 4  
Helping At Elections**

**HELPING AT ELECTIONS**

**Staci Lindburgh the Clerk Treasurer for Lyon County is looking for someone from a club in Dayton to be able to transport the chain of custody stuff for the Primary and General elections.**

**I have a friend in Stagecoach who is working for Staci Lindburgh and she asked me if someone from our group would be willing to do this for Dayton. They need to pick it up at the polling place and transport it to Yerington.**

**Won't be until June & then in November – Maybe 2 times for early voting and then Voting day.**

**Do we have anyone who would like to volunteer to do this??**

**Attachment 5**  
**Nevada Recreation and Park Society Email**

To whom it may concern,

I am writing this letter on behalf of the Nevada Recreation and Park Society (NRPS), the state professional association for parks and leisure professionals. The Nevada Recreation and Park Society is a non-profit 501 (c) (3) professional organization offering membership to all individuals concerned with helping promote parks and recreation in the state of Nevada.

Originally organized in 1955, the NRPS membership has grown to include professionals, interested citizens and students in the parks and recreation field. The next statewide conference will take place at the Tahoe Blue Convention Center in April 2024.

The conference planning committee is actively seeking donations to be used for door prizes and raffles. Contributions made to NRPS can be in the form of gift certificates, coupons, and actual prizes. Any contribution would be greatly appreciated. The generous donations and monies raised from the raffles will help to defray the cost of training and continue the efforts of promoting the many benefits of parks and leisure services in the community.

I look forward to your response and thank you in advance for your consideration of this request. Should you require additional information please contact me at 775-657-4602 or email [healthandwellness@reno.gov](mailto:healthandwellness@reno.gov). Your support helps us to increase awareness as to how parks and recreation create a stronger, safer community.

Sincerely,

Kayla Snow, Raffle & Donation Committee Member  
Tax Exemption #RCE-015-177 Exp date: 10/31/2027

**Attachment 6**  
**Nevada Gaming Control Board Email**



Gloria Manning <gloriajeanmanning@gmail.com>

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**RE: Using a Computer Program for Bonanza bingo game**

1 message

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**Brunette, Jonne** <JBrunette@gcb.nv.gov>

Mon, Jan 29, 2024 at 8:11 AM

To: Gloria Manning <gloriajeanmanning@gmail.com>, Ops Unit <OpsUnit@gcb.nv.gov>

Cc: Becca Krach <BECCA1959@charter.net>

Hello-

I am in receipt of your correspondence concerning the use of a computer program for bingo games. As long as the software program is being used for charitable purposes only, there should not be any issues. However, the Board does not make up the rules for your charitable bingo event. It is incumbent upon you to establish rules of play in an effort to avoid disputes or question your integrity.

Kind Regards,

Special Agent Jonné Brunette

Nevada Gaming Control Board

Enforcement Division – Operations Unit

P: (702) 486-2174

F: (702) 486-2230

jbrunette@gcb.nv.gov

This message, together with any attachment(s), is intended only for the addressee(s) and may contain information that is privileged and confidential. The intended addressee(s) shall not further disseminate this message, together with any attachments, unless authorized to do so. If the reader of the message is not the intended recipient or an authorized representative of the intended recipient, I did not intend to waive and do not waive any privilege or the confidentiality of the message and any attachment(s), and you are hereby notified that any dissemination of this communication is strictly prohibited. If you receive this communication in error, please notify me immediately by email and delete the message and any attachment(s) from your computer and network, as well as any hard copies created therefrom.

**Attachment 7  
Action Item List**

No.	Status	Month	Who	Item
1	Open	Nov-23	All	We need to have a training session in the spring for museum docents on how to accept PayPal.
2	Open	Nov-23	All	Possible future speakers for General Membership Meetings: a) Fort Churchill Calvary Re-enactment Group b) Brenda Findley on key founders of VC c) Curator of History for Nevada Railroad Museum d) Lady to talk about the Hippie era.
3	Open	Nov-23	John	John needs to work on our sales tax exemption as it is due to expire in June.
4	Open	Jan-24	John	John needs to submit form IRS-990 which is due on May 15th.
5	Open	Jan-24	Linda	HSDV needs to move forward on the transfer of ownership of the Station Masters House. Feb-24: Linda is to find out how to do the paperwork.
6	Closed Feb-24	Jan-24	Laura/Vicki	Laura and Vicki to plan a "Volunteer Day" for the week of April 21-27, including a tour of the museum and St. Ann's after the lunch. Feb-24: To be removed from action item list as it is being discussed as an on-going agenda item.
7	Open	Jan-24	Laura/Gloria	Need to send out an email calling for volunteers for museum docents.
8	Open	Jan-24	John	Need to schedule an audit of the treasurer's records for 2023. Feb-24: In the past, it has been Patrick Neyland and Gene Kinny.
9	Open	Jan-24	All	Create an online store on the website to sell mugs, books, calendars of historic photos, etc.
10	Open	Jan-24	All	Need to start planning and soliciting volunteers for a Haunted Hayride starting in March.
11	Open	Jan-24	Becca	Becca to post the expense form and BoD minutes on the website
12	Open	Jan-24	All	All leaders should put together a list of volunteer members, with a best-guess at the number of years of service, and send to Becca, who will assemble a master list.

13	Closed Feb-24	Jan-24	All	HSDV needs to decide which display cabinets to keep for St. Ann's and what to do with the rest. Feb-24: To be removed from action item list as it is being discussed as an on-going agenda item.
14	Open	Jan-24	Linda	Need to start holding By-laws Committee meetings once Linda is able.
15	Open	Jan-24	Gloria	Need to send out an email calling for volunteers for bingo volunteers. (After soliciting for museum docents.)
16	Open	Jan-24	Becca	Becca to coordinate an operational and overall audit of the bingo operation, with Tom Micallef and Linda De Rosa as auditors, once Gloria, Sue, and Vicki are available to meet with them.
17	Closed Feb-24	Jan-24	Janet	Janet to bring deserts for the Feb 15th General Membership Meeting.
18	Open	Jan-24	Vicki	Vicki is to purchase a book for listing donations.
19	Closed Feb-24	Jan-24	Becca	Becca to investigate a new web host for HSDV.org as time permits Feb-24: New host selected. Refer to Action Item 34 for next step.
20	Open	Feb-24	Becca	Track number of thank you cards sent and their gift amounts to determine if we need to raise the gift amount to receive a card higher.
21	Open	Feb-24	John	Open a new bank account at US Bank and once done, close the prior account at Nevada State Bank.
22	Open	Feb-24	Gloria	Update the header on the agenda in regards to allowing guest to make comment once the board has completed its discussion.
23	Open	Feb-24	Gloria/Becca	BoD meeting agendas should be approved in email, then posted to the website, with a goal of posting them 1 week prior to the meeting.
24	Open	Feb-24	Gloria	Include a notice in the newsletter that the agenda and minutes of BoD meetings will be posted to the website.
25	Open	Feb-24	Gloria	Include in the standard agenda as the first item to approve the final agenda for the meeting.
26	Open	Feb-24	Linda	Draft a formal paper about the use of the speeder car by the Society, including a statement regarding insurance.
27	Open	Feb-24	Vicki	Submit expense report to John for the purchase of trash bags.
28	Open	Feb-24	Vicki/Stony	Mark the cisterns on the St. Ann's property and acknowledge the history of them.
29	Open	Feb-24	Stony	Make room in the storage shed behind the museum to store some of St. Ann's cabinets. Let Becca know what doesn't fit so she can see if they will fit in her garage.

30	Open	Feb-24	All	Plan a party on the depot site when we have a ground breaking and another when we complete building.
31	Open	Feb-24	Becca/Linda	Linda to provide the permission statements to Becca, who will post them along with the pdf of Lucena Parsons' Journal on the website.
32	Open	Feb-24	Stony	Get permissions from the county to erect Large metal pole Kiosk; and get help from the power company to actually erect it.
33	Open	Feb-24	Gloria	Reserve the community center for the Volunteer Party during the week of April 21-27. Preference is Saturday and second choice is Sunday.
34	Open	Feb-24	Becca	Acquire a 2 year hosting plan at Hostinger.com, and establish our email accounts there. Consider migrating the website to the same host.
35	Open	Feb-24	John	Notify the state of our new officers.
36	Open	Feb-24	Vicki	Vicki to see if Mary Epperson is willing to work on the watering system at the museum. Also, Vicki is to make any landscaping changes she would like.
37	Open	Feb-24	Vicki	Contact our "Paranormal members and suggest they can do a paranormal walking tour separate from our Hayride event.
38	Open	Feb-24	John	Purchase QuickBooks for HSDV.
39	Open	Feb-24	Gloria	Put together a basket for a raffle/door prize for the Nevada Recreation and Park Society Conference in April.